

# St Saviour's Community Centre: \_\_\_\_\_ Covid-19 Risk Assessment

St Saviour's has assessed the groups that use the Community Centre against the Government's Covid-19 guidelines and we are pleased to say that there is potential for your group to start using the Community Centre again. However, we need to ensure that you can use the premises safely and within these guidelines. To enable this, we require you to read, understand, complete and sign this form.

The following table summarises the control measures listed in the Government guidance that are relevant to the Community Centre:

Ref	Topic	Government Guidance	Your Group's Requirements	Any Additional Requirements / Notes
1	Group size	Users of community facilities should limit their social interactions to 2 households (including support bubbles) in any location. It will be against the law for gatherings of more than 30 people to take place. However, premises or locations which are COVID-19 secure will be able to hold more than 30 people, subject to their own capacity limits, although any individual groups should not interact with anyone outside of the group they are attending the venue with.	Due to Social Distancing restrictions the advised maximum capacity is 20 persons. In the main hall only	
2	Social distancing	Measures should be in place to ensure all users of community facilities follow the guidelines on social distancing, including strict adherence to social distancing of 2 metres.	This is the group's responsibility to manage. Due to Social Distancing restrictions the advised maximum capacity is 17 persons in the main hall only. Please advise the layout of the Hall you will be using to ensure social distancing.	
3	Entrance, exits and social flow	To avoid queues and congestion. Consider managing arrival and departure times, appropriate queue management	Groups will need to provide an appropriate socially distanced entrance and exit procedure.	
4	Eating and drinking	Venues should not allow standing drinking and eating. Tables and remote or server ordering are strongly advised. Use disposable cloths and napkins.	The kitchen is currently closed. We advise that no food is consumed on the premises.	
5	Live performances	At this time, venues should not permit live performances, including drama, comedy and music, to take place in front of a live audience.	Live performances are not currently permitted in the centre.	
6	Vulnerable people	Those at higher risk from coronavirus including those over 70 with underlying health conditions or who are shielding should be advised to continue to follow government guidance	Meeting this requirement is the responsibility of your group.	
7	Track and Trace	Keep a temporary record of your visitors for 21 days.	Meeting this requirement is the responsibility of your group.	

Ref	Topic	Government Guidance	Your Group's Requirements	Any Additional Requirements / Notes
8	Cleaning	Sufficient time needs to be allowed for all surfaces to be cleaned regularly.	Your group must thoroughly clean any chairs, tables and the disabled toilet with disinfectant after use, empty bins etc. A checklist will be provided. It is recommended this is carried out by persons who are non-vulnerable	
9	Handwashing and sanitiser	On entering and leaving the Community Centre everyone should be asked to wash their hands or use hand sanitiser.	Use soap to wash hands. Users groups to provide hand sanitiser.	
10	Toilets	Provide signs to build awareness of good handwashing technique. Provide social distancing marked areas.	The main toilets are closed. The disabled toilet is the only toilet available, but must be cleaned after each session.	
11	First Aid	Groups are responsible for their own First Aid and any associated impacts due to Covid-19.	Consider any changes you may need for First Aid due to Covid-19.	
12	Symptoms	Anyone exhibiting Coronavirus symptoms (high temperature, new continuous cough, change or loss of smell or taste) is advised to stay at home and follow government guidance on self-isolation	Meeting this requirement is the responsibility of your group.	
13	Face Coverings	In England, face coverings are currently required by law to be worn in the following settings: shops, supermarkets, indoor transport hubs, indoor shopping centres, banks, building societies, post offices and on public transport. From 8 August, face coverings will be required by law to be worn in a greater number of public indoor settings including: museums, galleries, cinemas, places of worship, and public libraries.	Face coverings must be worn at all times whilst in the centre. Unless there is a valid exemption in line with government guidance.	

Signed.....

Date.....

Print Name.....